

BOARD OF GOVERNORS'
ANNUAL REPORT
FOR
SCHOOL YEAR
2022 – 2023

Mary Queen of Peace Primary School
Glenravel
Co. Antrim
BT43 6QH

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Principal: Mr Malachy Conlon [BEd., MEd., PQH]



December 2023

INTRODUCTION

Mary Queen of Peace Primary School was opened in September 2016, following the amalgamation of St. Mary's PS, Cargan and Glenravel PS. The school operates on a split site, with Y1-2 on the Cargan site and Y3-7 in Martinstown, during the 2022-23 school year.

The Board of Governors' Annual Report covers the period 2022 - 2023; its purpose is to keep you informed of what is happening in the school and to foster your participation as an important partner in the education of your child or children. I trust that you will find this report informative.

The report cannot cover every aspect of school activity but gives an overview. If there are any issues of general concern in it, which you would like to discuss, please contact either myself or the Principal.

On behalf of the Governors, I would like to thank the Principal and teaching staff for their conscientious dedication to the education and development of our children. The non-teaching staff plays an essential role in the running of the school and their contribution is gratefully acknowledged.

If you require information about your *own* child or have a concern about him/her, you should contact the school and arrange an appointment with the Principal or the class teacher.

On behalf of the Board of Governors I thank you for your support and look forward to your continuing involvement.

Mr S Harvey
Chairman
Board of Governors

ORGANISATION AND MANAGEMENT

THE BOARD OF GOVERNORS 2022-23

Chair: Mr S Harvey
c/o Mary Queen of Peace PS
2 Lisnamanny Road
Martinstown
Co. Antrim
Tel: 028 21758358

Secretary: Ms Elaine Higgins

The Board of Governors has overall responsibility for the effective management of the school. They are required to meet as often as the conduct of business may require, and a minimum of three times a year but in practice meet more frequently.

The Board of Governors is involved in all aspects of school life including but not limited to:

- Determination of Curriculum Policy and of the Curriculum
- Safeguarding
- Appointment of teachers and other staff
- School Admission Policy
- Control of the LMS Budget
- Fostering partnership with parents in school affairs
- School policies
- School building
- Promoting links with the community

Membership

Governor Name	Representing
1. Rev P Strain	Trustees
2. Mrs Martina Pirie	Trustees
3. Mr Sean Harvey	Trustees
4. Mr Mark McQuillan	Trustees
5. Ms Elaine Higgins	Department of Education
6. Mrs Michelle Carton	Education Authority
7. Mr Séamus McMullan	Education Authority
8. Mrs Shauna Hynds	Teachers
9. Mrs Josephine McIlhatton	Parents
10. Mr Malachy Conlon	Principal

Date of expiry of current term of office: 2023-24

SCHOOL STAFF 2022 – 2023

Teaching Staff

Mr M Conlon	Principal	Mrs C O'Mullan	Year 3
Mrs S McNicholl	Vice-Principal, Year 2	Mrs G McKeown	Year 4
Mrs S Hynds	Year 1	Miss C McGurk	Year 5
Mrs E Sharkey/	Year 1	Mrs M McAlister	Year 6
Miss J McGurk		Mrs L Gormley	Year 7
Mrs L McLoughlin	Year 2		
Miss J McGurk			

Support Staff

Classroom Assistants

Emer Higgins, Julieann McLaughlin	Year 1
Mary Swann, Gemma Black, Tara McFadden	
Josie McIlhatton, Kerri Magee (Sept – Feb)	Year 2
Pauline Mulholland	Year 3
Rema McNeill	Year 4
Kerri Magee (from Feb 2023), Louise McFadden	Year 5
Karen McIlhatton	Year 6
Christine McAfee	Year 7

Supervisors

Julieann McLaughlin
Mary Swann
Emer Higgins
Kerri Magee
Karen McIlhatton
Rema McNeill
Carol Morgan
Joanne O'Loan

Building Supervisors and Cleaning Staff

Trish Connor
Mary Swann
Denise Crossett
Kathleen McHugh

Clerical

Denise McAuley

Management Responsibility

Mr M Conlon	Principal	Overall responsibility for Curriculum, Pastoral Care, Deputy Designated Teacher for Child Protection
Mrs S McNicholl	Vice-Principal	Mathematics Co-ordinator, Pastoral Care, Designated Teacher for Child Protection, Links to Parents & the Community
Mrs G McKeown		Literacy Co-ordinator
Mrs M McAlister		Special Educational Needs Co-ordinator
Mrs S Hynds		Head of Foundation Stage, Yr 1 Induction / Enrolment, Medical Co-ordinator Acting Deputy Designated Teacher for Child Protection
Mrs L Gormley		Information Communication Technology Co-ordinator (Acting Vice-Principal)

Professional Development

Staff Training

The School Development Plan's [SDP] curriculum and staff development priorities for 2022 – 2023 were impacted by industrial action, including action short of strike action and strike action:

1. Mathematics

The focus this year was on consultation on the purchase of a new mathematics scheme. Mathematics Mastery was selected as the school's maths scheme and training started for all staff.

The standards of attainment in mathematics were measured and analysed.

The mathematics co-ordinator also raised the profile of mathematics across the school, through competitions (in-school and outside of school) as well as designated maths day during the year.

2. Literacy

Curriculum development in literacy focused on:

- Creative writing (the final writing genre to be developed);
- An agreed and progressive Marking for Improvement programme was agreed and introduced in the area of English - writing.

Y5 were introduced to the Accelerated Reading programme and a reward scheme was revamped, including the setting of individual pupil targets.

The standards of attainment in literacy were also measured and analysed.

3. Personal Development and Mutual Understanding (PDMU)

The school was awarded the Take 5 Wellbeing Level 1 Accreditation.

Principal and Vice-Principal made a presentation to the Educational Training Inspectorate (ETI) and school leaders, based on the school's good practice in the preventative curriculum.

4. Special Educational Needs

Special Educational Needs Co-ordinator (SENCO) and Vice-Principal attended training for the proposed introductions of changes to special educational needs in all schools.

In the course of the year members of staff and the Principal attended individual training sessions including: safeguarding, special educational needs, co-ordinators (literacy and numeracy), ICT and Shared Education.

Medical training also took place for staff including allergies, diabetes, epilepsy and Epi-pen training. There is a Policy for the Administration of Medication Needs in School.

All the staff in the school undertook Child Protection training.

School Development Days (SDDs) and Baker Days (BDs)

School Development Days (SDD)		Baker Days (BD)	
SDDI (30.08.22)	Safeguarding; GDPR	BD1 (25.08.22)	SDP: Shared Education
SDDII (26.09.22)	SDP: SEN PDMU GDPR	BD2 (26.08.22)	Medical Classroom Preparation
SDD III (21.11.23)	SDP: Literacy: Marking for Improvement, Science	BD3 (31.8.22)	SDP: Literacy, Music
SDD IV (04.01.23)	SDP: Literacy	BD4 (04.11.23)	Religion
SDD V (20.01.23)	SDP: SEN, Maths	BD 5 (30.05.13)	Assessment

Governor Training

During the year members of the Board of Governors were trained in Child Protection and Recruitment.

SCHOOL BUILDING AND ENVIRONMENT

The School Building

A new site has been identified for the school build, following the rejection of the original site, which was based on a planning requirement for a footpath between Martinstown and Cargan. The proposed build at Duanghy Woods, Martinstown has received planning permission. The Council for Catholic Maintained Schools (CCMS), the Education Authority (EA) and the Department of Education (DE) are working on acquiring the land for the school build. At this time DE has indicated, due to its own financial position, that no new school build will proceed in this financial year.

The current school sites are in a very poor state of repair, with significant on-going maintenance issues. An application for disability access to the Martinstown main school build is pending.

Health & Safety

An Emergency Evacuation Plan is in place, with fire drills throughout the school year.

Security

The school has a 24-hour monitored security system on the Cargan site which includes:

- 4 cameras;
- Security access to external doors, including video and audio intercom.

Controlled access to both school sites includes perimeter fencing and security monitored (including cameras) access gates for pedestrian and vehicles.

STATEMENT OF SCHOOL AIMS

In this report, the Board of Governors takes the opportunity to remind parents of:

- What the school believes in;
- What it aims to do for your children; and
- What values we want to give to the children.

OUR SCHOOL AIMS

- To enrich the Catholic lives of each pupil by offering a religious programme which will support their parents in handing on our faith.
- To create the opportunity for each child to reach their full potential: spiritually, academically, socially, emotionally and physically in a safe and caring environment.
- To provide an education which enables every child to be proud of their learning and achievements by delivering a modern, active, broad and balanced curriculum thus ensuring high academic literacy, numeracy and ICT standards throughout the school.
- To promote positive behaviour within the school through a happy and caring environment based on respect, tolerance, co-operation and self-discipline and where all children are valued as equals.
- To provide a positive learning environment where children's attitudes are nurtured to ensure they become independent, confident, resilient and enthusiastic learners for life and the future.
- To develop positive relationships between staff, parents, parish and the community to promote the life, work and values of the school.
- To encourage a positive lifestyle by promoting healthy eating, personal and physical development through the school's curriculum and after-school programme.



External Relations

We see the school as part of the local community and we endeavour to strengthen our links with parents, parish organisations and the wider public. We are pleased to welcome parents and the wider community to school masses, religious celebrations and to performances by the pupils. Children receive the Sacrament of Reconciliation, First Holy Communion and Confirmation. These significant and special occasions were celebrated with parents, families and friends.

An active Parent Teacher Association (PTA) encourages parental participation in the life of the school.

Mary Queen of Peace PS also has strong links to the local GAA club, historical society, Saint Vincent DePaul, and the Credit Union.

Strong links also exist between the school and the feeder playgroup and the local post-primary schools.

The school is also involved in joint programmes with its main feeder post-primary schools.

Cross Community Links

Mary Queen of Peace PS has a strong curricular and friendship link with Camphill PS, Ballymena. This dates back to 2017-18 school year. Pupils visits each other's school as part of the programming, working on areas of joint-curricular interest and combined school-trips. Curriculum development is a significant part of the programme with joint whole-school training (all staff); teachers from both schools attending training together; co-ordinators collaborating; and teachers, in year groups, planning together.

PRINCIPAL'S REPORT

Enrolment in Y1 in September 2022 was 38 children, which brought the overall school numbers to 229.

Average attendance for the year was 95%.

THE CURRICULUM

Curriculum a Definition:

“A school’s curriculum consists of activities designed or encouraged within its organisational framework to promote the intellectual, personal, social and physical development of its pupils. It includes not only the formal programme of lessons, but also the “informal” programme of extra-curricular activities as well as those features which produce the school’s ethos, such as the quality of relationships, the concern for equality of opportunity, the values exemplified in the way the school sets about its task and the way in which it is organised and managed. Teaching and learning styles strongly influence the curriculum and in practice they cannot be separated from it. Since pupils learn from all of these things, it needs to be ensured that all are consistent in supporting the school’s intentions.”

In a Catholic school the teaching and expression of our Catholic values are key elements of the curriculum. It is important that the children are well prepared for the Sacraments – Reconciliation, Eucharist and Confirmation and that these events are made memorable by the liturgy, music and celebration which accompany them.

The full NI Curriculum is being delivered by the staff within the school, supported by facilitators who enhance our children’s education.

Assessment and Reporting

It is school policy for regular assessment to be carried out to evaluate the progress of pupils and the success of teaching strategies used.

Assessment in the school, during the school year, took the following forms:

- Regular ongoing assessment by class teachers e.g. weekly spelling, tables, maths etc..
- Formal assessment of Maths and English, using standardised tests.

The school will promote:

- Assessment for Learning (AfL) providing pupils with on-going guidance and feedback on their work. AfL also includes pupil self-assessment of their own strengths and areas to be developed.

- Statutory Assessment of Year 4 and Year 7 pupils in Communication and Using Mathematics (CCEA) did not take place in the 2022-23 school year.

End of Key Stage Assessment 2022-23

There were no End of Key Stage tests in the 2022-23 school year.

Assessments, using standardised tests, were administered during the 2022-23 school year in mathematics and literacy. The standards of attainment in mathematics and literacy in Mary Queen of Peace PS were considerably higher than the levels of attainment nationally, at all levels of ability:

- There were more children with standardised scores of 100 or more than at the national level. A standardised score of 100 or more indicates average to above average ability. Mary Queen of Peace PS has more children who are of average or above average ability (76% in mathematics, 72% in literacy) when compared to other pupils nationally (50% nationally for both mathematics and literacy).
- There were more children at the very highest levels of ability (standardised scores of 115 or more) in Mary Queen of Peace PS (26% in mathematics, 27% in literacy), when compared to children nationally (16% for both subjects).
- There were less children in the special educational needs group (standardised scores of 85 or below) in Mary Queen of Peace PS (6% in mathematics, 5% in literacy), when compared to children nationally (16% in both subjects).

Mathematics Standard Results: May 2023

	SS ≤ 85	SS ≥ 100	SS ≥ 115
% of Pupils in MQP	6%	76%	26%
Nationally	16%	50%	16%

Literacy Standard Results: May 2023

	SS ≤ 85	SS ≥ 100	SS ≥ 115
% of Pupils in MQP	5%	72%	27%
Nationally	16%	50%	16%

Transfer to Post-Primary School

Post-Primary School	No. Pupils
Royal Belfast Academical Institution	1
St. Louis' GS	19
St. Killian's College	9

Special Educational Needs Provision

Using information from formal assessments and classroom observations, the Special Educational Needs Co-ordinator (SENCO) in close consultation with class teachers and parents, identify children who would benefit from individual education plans. These children are placed on the school's Special Educational Needs Code of Practice Register.

In Mary Queen of Peace PS support is given within the classroom setting whereby differentiated learning and teaching experiences allow children to work at an appropriate level. These experiences present opportunities for each child to progress at his or her own pace, consistent with his or her ability.

A Reading Partnership programme is in place, providing additional reading support for 21 pupils during the 2022-23 school year.

A number of children in the school are provided with literacy and medical support by external partners.

The school continues to work closely with parents and children to meet the wide spectrum of needs e.g. health, emotional and behavioural difficulties as well as physical disabilities.

Sport and Extra-Curricular Activities

Sport and extra-curricular activities form an important part of the life of the school. The local community has a strong sporting tradition and sports also provide an excellent opportunity for the children to represent the school. In 2022–2023 the extra-curricular programme included: choir, cross-country, science, craft, boys' football (indoor and outdoor), girls' football (indoor and outdoor), hurling (indoor and outdoor), camogie (indoor and outdoor), netball, multi-sports, cookery, art, pottery and gymnastics.

The majority of the coaching was provided by the school's teaching staff, with external support from Mid & East Antrim Borough Council.

Participation in inter-school competitions is also an important part of school life, with Mary Queen of Peace PS competing in:

- GAA: SW Antrim hurling, camogie and Gaelic football (boys' and girls' competitions (indoor & outdoor).
The school won the SW Antrim outdoor and All-County football, championships; with a SW Antrim indoor camogie title and runners-up in the All-County indoor final.
- Cross-Country: The girls finished 6th in the NI Primary Schools' Final.
- Festivals: Ballymena Speech & Language Festival. The choir was placed

second overall in the Ballymena Festival. There were also individual awards for pupils in string, piano and singing grade examinations.

- **Quizzes:** School quiz teams took part in the Credit Union and Cumann na mBunscol quizzes. The school won its regional Cumann na mBunscol competition and represented Co. Antrim in the Ulster final. In the Credit Union competition, the team won its local and chapter competitions. The team represented the chapter in the All-Ireland final.

School Educational Visits

The educational visits undertaken by classes were closely linked to areas of the curriculum or focused on developing social skills and building relationships. Teachers undertook a risk assessment prior to visits, under the Vice-Principal's supervision.

Support for Parents Before School

A Morning Club, providing pre-school supervised care and a breakfast for children, continued into the 2022-23 school year.

EXTRACTS FROM THE SCHOOL DIARY FOR THE 2022 – 2023 YEAR

1st Term

September

- String, piano and singing tuition begins.
- After School Clubs: Cross-Country, Choir.
- New PE store (Martinstown), indoor play area (Cargan).
- Morning Club begins.
- Fr Conor's Farewell Assembly.

October

- Shared Education begins.
- Club Colours' Day.
- Cross-Country race in Ballymoney. Girls win their competition.
- Hurling & Camogie competition in Randalstown.
- School Council elections.
- After School Clubs: Science, Crafts, Choir, Cross-Country.
- Hallowe'en Fancy Dress.
- ParentPay app launched.

November

- Anti-Bullying Week: Reach Out; including Odd Socks Day.
- Shared Education visits continue.
- Peace Proms Practice in Belfast.
- Y7 visit the Ulster American Folk Park.
- Y3, Y4 and Y7 Commitment Services.
- After School Clubs: Science, Crafts, Choir, Cross-Country.
- Boys' and Girls' indoor Gaelic football tournaments. The girls are runners-up.
- Brídíní Óga visit and Club Colours' Day.
- PTA: School Uniform & Christmas Jumper Swap.

December

- Shared Education visits continue.
- After School Clubs: Cross-Country, Choir, Hurling, Camogie.
- Y1, Y2 Santa Experience (Shared Education) – and snow too!
- Y7 Dressing Up Day – The Famine.
- Accelerated Reader (AR) Target Prizes – Term I.
- School Christmas Card Competition.
- Christmas Run.
- Christmas lunch.
- Christmas Breaktime Treat.
- Farewell to Miss Cunning (Y2, 2022-23).
- Christmas concert: Y3/4 with The Hoity Toity Angel.
- Y1 Nativity assembly. Just the best way to the end the year!

2nd Term

January

- After School Clubs: Choir, Cross-Country, Multi-Sport, Quiz, Hurling, Camogie.
- All-Ireland Success for Brídíní Óga.
- Shared Education continues.
- Y5 Dressing Up Day – Egyptians.
- Indoor Hurling and Camogie tournaments, with the girls winning the SW Antrim championship.
- Fundraiser – Last Person Standing launched.
- Credit Union Quiz (Ballymena & Coleraine District) winners.
- Catholic Schools' Week: Walking Together in Faith and Love.

February

- Mass and collage of grandparent photos in the Parish Centre, to mark Grandparents' Day (on St. Brigid's Day) as part of Catholic Schools' Week. Our first get together, post-Covid.
- After School Clubs: Dance, Art, Pottery, Choir, Cross-Country, Multi-Sport, Quiz, Hurling, Camogie.
- Shared Education continues.
- Y5 visit to the Ulster Museum, Y2 at W5 (shared Education).
- Cross-Country Race II in Coleraine (UU). Girls' team qualify for NI Final.
- Safer Internet Day.
- Cross-Country National Finals in Mallusk; Girls' team finished 6th.
- Indoor camogie: Girls were runners-up in the All-County competition.
- Ballymena Festival: The choir came 2nd in their competition. Congratulations to all the pupils who took part in individual speech and drama competitions.
- School choir perform at the Peace Proms in Belfast.
- Trócaire collection begins and the return of the Copper Coins Collection.

March

- World Book Day.
- World Maths Day & Family Quiz.
- Sacrament of Penance.
- After School Clubs: Dance, Art, Pottery, Choir, Multi-Sport, Quiz, Football (boys and girls).
- Y7 Titanic trip (Shared Education).
- Cumann na mBunscol Quiz regional winners. Mary Queen of Peace then represent Co. Antrim at the Ulster Final in Co. Cavan.
- Ceili, Irish dancing, readings, musical performances and singing in celebration of St Patrick's Day. Green Day fundraiser in aid of Trócaire.
- Credit Union Quiz (Chapter) winners. The team qualified for the All-Ireland Final.
- Memories are Made of This at the Community Hub.
- Y6 Dressing Up Day – The Vikings.
- PTA Bingo.
- Sacrament of Confirmation.

- Last Person Standing winners announced.
- Sacrament of Confirmation.

April

- Credit Union Quiz team in the All-Ireland Final (RDS, Dublin).
- Trócaire total £949.91. Thank-you.

3rd Term

- Book Fair.
- After School Clubs: Choir, Gymnastics, Football (boys and girls).
- Y5 Fire Talk.
- Boys' Gaelic football competition, girls win their SW Antrim championship and go on to represent the district at the All-County Finals.
- Y2 Dressing Up Day – Castles.

May

- After School Clubs: Choir, Gymnastics, Football (boys and girls).
- Singing: Grade 1 and 2 awards from the London School of Music for individuals in the singing tuition programme.
- Camogie and hurling competitions.
- Sacrament of First Holy Communion.
- Pupils play at half-time in the NHL Antrim v Kilkenny game.
- Two pupils qualify for the NI Athletics' Endurance Squad.
- School Council revamps the school rewards programme.
- Take 5 – Level 1 Accreditation for the school. Congratulations.
- Young Enterprise Day organised by Y7.
- School Trips: Y1 to W5, Y3 & 4 The Sports Hut, Y5 Streamvale Open Farm

June

- Induction Day for Year 1 pupils starting school in September 2023.
- After School Clubs: Choir, Girls' Football.
- School Trips: Y2 to the Jet Centre, Y6 to We are Vertigo.
- Farm Safety Talk.
- Sentinus visit to Y4.
- Three pupils represent Antrim Schools v Dublin Schools (girls' football, boys' football and hurling)
- Mrs Pirie retires from the Board of Governors.
- Galefast coaching.
- Y2 Dressing Up Day – Pirates.
- AR Treat Reward Day organised by the School Council.
- First residential trip – Y7 visit Rostrevor, Co. Down.
- Primary 6 visit St. Louis' GS.
- Girls' football team are All-County champions.
- Choir Club treat
- Accelerated Reader: 34,627,056 words, 3,991 books and 8 AR Millionaires. Well done Y5-7.

- Sports Day.
- Y7 Inside Out Programme.
- Success in exams for piano and string pupils in the tuition programme.
- Prize Giving.
- Farewell and thank you to two teachers Miss Clodagh McGurk (Y5) and Miss Jemma McGurk (Y1, Y2, Y6). Farewell to assistants Mrs Julieann McLaughlin and Mrs Josie McIlhatton.
- Y7 Leavers' Mass and Assembly.
- Y1 Memories' Day.
- School closes for the summer holidays

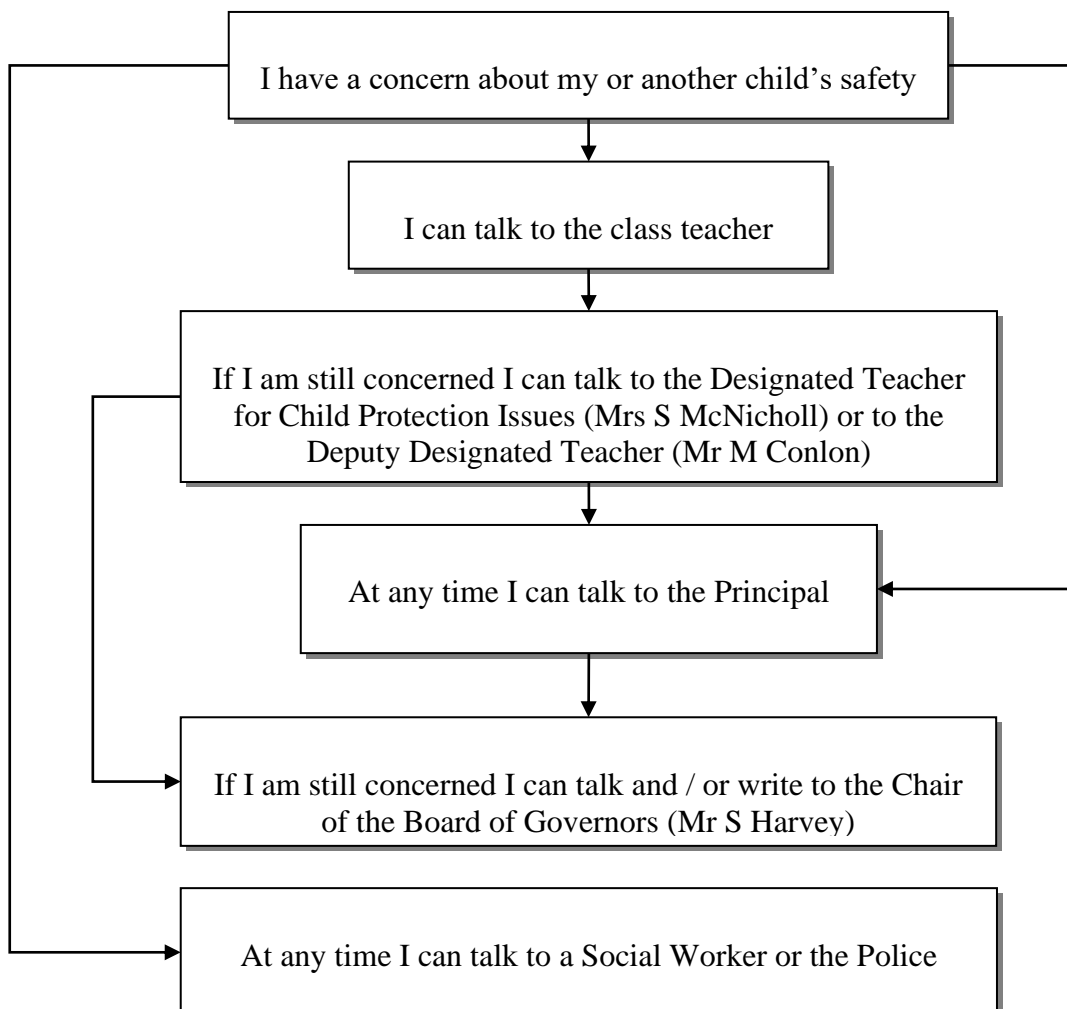
PASTORAL CARE AND CHILD PROTECTION

The school is an institution to further the education of all our pupils, with a duty of care to each pupil commensurate with the care afforded by any reasonable parent.

The Governors, Principal and Staff act in accordance with the requirement of DE on Child Protection. Both the Designated Teacher (Mrs S McNicholl) and the Deputy Designated Teacher (Mr M Conlon) have had and will continue to avail of training. The Board of Governors has a School Safeguarding Team. Mrs M Carton is the Safeguarding Governor.

In accordance with legislation and following recommendations from the Education Authority and DE the school has formulated guidance to parents, staff, pupils and governors on Child Protection Policy and Procedures. At the beginning of a new school year, all Y1 families and families of new children are provided with a copy: A Guide for Parents – Child Protection School Policy; this document is also available on the school website. All other families receive this documentation every two years (due to be distributed September 2023). A copy of the Child Protection Policy is available in the school office.

Should any parent wish to raise a concern about a child's safety the following flow chart suggests a course of action:



ANTI – BULLYING POLICY **Guidelines for Parents**

What is Bullying?

Bullying type behaviour exists in all communities including schools. To respond to this, a new law commenced on 1 September 2021 in Northern Ireland. It provides schools with one legal definition to assess all reported alleged incidents of bullying type behaviour in schools.

The law states that in all schools:

“Bullying” includes, but isn’t limited to, repeated verbal, written or electronic communication, by a pupil(s) against another pupil(s) that is intended to cause physical or emotional harm. This also includes leaving someone out on purpose.”

The Addressing Bullying in Schools Act 2016 (NI)

To support a relational and solution focused approach, we no longer use the words ‘bully’ or ‘victim’.

Instead, we talk about:

‘pupil displaying bullying type behaviour’

AND

‘pupil experiencing bullying type behaviour’.

What to Do in the Event of Your Child Experiencing Bullying Type Behaviour

- Watch for signs of distress in your children. This could be apparent in, for example, unwillingness to attend school, a pattern of headaches or stomach aches, possessions that have gone missing, a request for extra pocket money, damaged clothing or bruising.
- Take an active interest in the child’s social life. Discuss friendships, how playtime is spent and the journeys to and from school.
- If you think that your child is experiencing bullying type behaviour, inform the school immediately and ask for an interview with the member of staff who should deal with the incident.
- Stay calm, listen and reassure your son or daughter that there is nothing wrong with him or her.
- Advise your son or daughter not to hesitate to tell an adult, for example a liked and trusted teacher.
- Keep a written record if the bullying type behaviour persists. It will be painful but it will provide supportive evidence regarding WHO, WHAT, WHERE and WHEN.

- Together with an appointed teacher, and your son or daughter, agree a support plan. Should the bullying type behaviour be repeated the plan must be followed and an adult, parent or member of staff, informed that it has happened again.

What if Your Child is Displaying Bullying Type Behaviour

- If you think that your child may be displaying bullying type behaviour, contact the school, so that together we can agree a support plan to resolve the issue.

FINANCIAL REPORT

The School Budget, as allocated by the Education Authority under LMS, is controlled and managed by the Board of Governors.

Below is a summary of the application of the funds allocated.

LMS Budget Report **For the Financial Year 1 April 2022– 31 March 2023**

	£		£
Budget for the Year	838,945	Staff Costs	765,658
		Non-Staff Costs	84,981

		Net Expenditure	850,639
Surplus c/f 2021/2022	306,162	Surplus c/f to 2022/2023	294,468
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	<u>1,145,107</u>		<u>1,145,107</u>

Mary Queen of Peace Primary School - Private Fund Account 2022-2023

Reconciliation of Bank Statement

Opening Bank Balance as at 1 September 2022	£20,713.85
Plus Income Lodged	£19,240.80
Less Expenditure	£18,251.76
Less Transfer to Petty Cash Account	£1,000.00
Less Bank Fees	£147.21
Closing Bank Balance as at 31 August 2023	£20,555.68

Reconciliation of Cash Book

Cash Book Opening Balance as at 1 September 2022	£20,613.85
Plus Income Lodged	£19,240.80
Plus Petty Cash Balance as at 1 September 2022	£413.09
Plus Income Received and Lodged to Petty Cash Account	£6,669.79
Less Expenditure	£18,351.76
Less Transfer to Petty Cash Account	£1,000.00
Less Petty Cash Expenditure	£7,252.09
Less Petty Cash Balance as at 31 August 2023	£830.79
Less Bank Fees	£147.21
Cash Book Closing Balance as at 31 August 2023	£20,355.68

Reconciliation of Cash Book to Bank Statement

Cash Book Closing Balance as at 31 August 2023	£20,355.68
Plus Cheques Issued 2022-2023 Not Cashed 2022-2023	
500360	£100.00
500388	£100.00
	£200.00
Reconciled Cash Book Closing Balance as at 31 August 2023	£20,555.68
Agreed to Bank Statement as at 31 August 2023	

PARENT TEACHER ASSOCIATION

The school benefits from an active and vibrant PTA which supports the work of the school throughout the year in a variety of ways. This year's grant applications and fundraising were used to finance a music scheme, subsidise the Y7 residential and purchase gymnastics equipment.

The Principal and Staff are indebted to the PTA for the contribution that they make to the life and work of the school and we wish to express our sincere gratitude.

MQP accounts Accounts summary Jan 2022-Jan 2023									
01/01/2022		AIB account	£4,554.42	Cash		£732.80	Opening balance		£5,287.22
INCOME			OUTGOINGS						
DATE	DESCRIPT	AMOUNT	DATE	DESCRIPTION	AMOUNT				
18/02/2022	Easy fundraising	£44.50	01/01/2022	xmas hamper - JMcl	£86.68				
21/03/2022	Community foundation grant	£2,000.00	01/01/2022	xmas gift	£47.70				
06/07/2022	Easy fundraising	£28.88	05/01/2022	Fees	£11.27				
23/08/2022	Easy fundraising	£18.01	15/03/2022	Fees	£9.43				
17/10/2022	HW Hamper	£ 656.71	26/03/2022	Easter eggs	£215.97	Cash	Lodged to Bank	£1,241.91	
22/11/2022	Easyfundraising	£ 20.29	06/04/2022	Fees	£9.43	Cheque	Lodged to Bank		
28/11/2022	Clear developing healthy kidz	£ 768.00	19/04/2022	Parentkind	£116.00	Cash	Carried Forward	£127.39	
21/12/2022	XMAS Hamper	£ 859.11	07/05/2022	Communion	£212.60				
			22/06/2022	P7 treat - MQP	£106.60				
			29/06/2022	MQP - Music scheme	£2,051.25				
			06/07/2022	Fees	£9.86				
			06/06/2022	School leaver medals	£45.00				
			06/10/2022	Fees	£11.16				
			17/10/2022	HW hamper JMcl	£ 101.90				
			21/12/2022	Xmas hamper JMcl	£ 133.47				
			21/12/2022	Josie - Freddo treat	£ 36.00				
			22/12/2022	Healthy Kidz	£ 768.00				
		£4,395.50			£3,972.32	Balance 31/01/2023			
								AIB Account	£5,583.01
								Cash	£127.39
								Balance	£5,710.40

Accounts summary Feb 2023-May 2023								
01/02/2023		AIB account	£5,583.01	Cash	£127.39	Opening balance		£5,710.40
INCOME			OUTGOINGS					
DATE	DESCRIPT	AMOUNT	DATE	DESCRIPTION	AMOUNT			
14/02/2023	Easy Fundraising	£44.84	23/02/2023	P7 residential	£580.00			
25/03/2023	BINGO	£568.45	28/03/2023	Gym mats - amazon	£737.82			
05/04/2023	Easter hamper	£522.10	28/03/2023	JMI CHO 500062 GPD	£187.27			
19/04/2023	Developing healthy clear small g	£1,152.00	25/03/2023	BINGO MrConlon	£23.90			
16/05/2023	Easy Fundraising	£59.65	25/03/2023	BINGO A McCambridge	£20.00			
12/06/2023	DEARA	£627.15	30/03/2023	Confirmation	£62.10			
30/06/2023	Summer Hamper	£418.50	05/04/2023	Easter eggs	£100.00			
			03/04/2023	50064-Healthy Kidz	£192.00			
			03/04/2023	50065-Healthy Kidz	£960.00			
			06/04/2023	Fees	£32.15			
			24/04/2023	Parentkind	£140.00			
			06/05/2023	Communion	£16.05			
			19/05/2023	BMckay Gparents	£24.00			
			19/05/2023	BMckay Confirmation	£84.00			
			14/06/2023	500063-NACN PEEQPT	£686.38			
			21/06/2023	500067-ACC-KHIGGIN	£185.00			
			30/06/2023	Summerhamper-Marielle	£96.07			
			06/07/2023	Fees	£20.26			
		£3,392.69			£4,147.00			
			<u>Summary of main events</u>			Balance 31/08/2023		
		£322	Outgoings to come			AIB Account		£3,745.77
		£104.49	500068-Josie		£674.84	Cash		£1,210.32
		£627.15				Balance		£4,956.09

CONCLUSION

The Governors wish to congratulate the children for their diligence and efforts during the school year. We would also like to thank you, their parents, for the support and assistance given to the school. We particularly commend our dedicated and loyal staff for the way they have undertaken their many and varied tasks and we congratulate them on a very successful year in Mary Queen of Peace Primary School.